



NOTES FOR MEETING OF COUNCIL – 27 January 2022

- 1 At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- 2 The Joint Chief Executive will announce that this meeting may be recorded and that anyone remaining at the meeting has provided their consent to any such recording – please see our protocol on [Attending and Reporting Meetings](#)**

I. MINUTES OF PREVIOUS MEETING

Note: The only aspect of the Minutes that can be discussed is their accuracy.

Members have been asked to email Committee Services in advance of the meeting if they have any questions on the accuracy of the Minutes.

The Chairman to ask if he/she can sign the Minutes of the Council Meeting held on 25 November 2021 (CL. 32-45). (Proposer and Secunder required).

2. APOLOGIES FOR ABSENCE

The Chairman will ask the Committee Services Officer if any apologies have been received.

***Note:** Members have been asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

3. DECLARATIONS OF INTEREST

The Chairman to state that, if any Members have any disclosable pecuniary, or any other, interests to declare in any of the items on the agenda, they should declare them at this point.

**Note: Members are asked to email [Committee Services](#) in advance of the meeting as soon as they are aware they may have a Disclosable Pecuniary Interest, and any other interests they may have with respect to matters which are to be considered at this meeting.*

4. COUNCIL PROCEDURE RULE 12 – QUESTIONS BY THE PUBLIC

Questions have been received from **Mr David Turver**.

To the Portfolio Holder for Finance:

- 1) According to the FY21/22 budget book (account 91019), the track record of actual and budget for income from the Leisure Centres is:
 - FY18/19: £828K actual
 - FY19/20: £1,268K actual
 - FY20/21: £633K budget
 - FY21/22: £1,407K budget.

What was the thinking behind setting the budget at that level and what plans were made to deliver record revenue from the Leisure Centres during a pandemic?

Cllr Radley to respond.

- 2) The Q2 Monitoring report shows that the Leisure Centres are reported to have a shortfall in income of £700K YTD and Cabinet papers indicate that this shortfall will be made up from reserves earmarked for Sports Facilities. However, note 5.11.1 in the draft accounts sets out the details of earmarked reserves and does not explicitly mention a reserve for Sports Facilities. Can you please explain exactly how much is being transferred and where the money is coming from?

Cllr Radley to respond.

To Portfolio Holder for Place

- 3) The recently published Infrastructure Delivery Plan (IDP) shows a funding gap of £57.9m. However, 72% of the projects identified remain un-costed. What is the realistic estimate of the full infrastructure funding gap and when will a complete IDP be published?

Cllr Cockarill to respond.

- 4) Which sports facilities will now not get delivered because of the transfer from reserves to cover the hole in the Leisure Centre budget?

Cllr Cockarill to respond.

5. COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS

No questions have been received from Members.

6. CHAIRMAN’S ANNOUNCEMENTS

The Chairman’s Engagements since the last Council Meeting:

11 December 2021 - Sleeping Beauty Pantomime Gala Night at The Harlington.

7. CABINET MEMBERS’ ANNOUNCEMENTS

The **Chairman** will ask Cabinet Members whether they have any announcements of importance to the Council.

The Leader of the Council, Councillor Neighbour
The Cabinet Member for Finance and Corporate Services, Councillor Radley
The Cabinet Member for Digital, Councillor Clarke
The Cabinet Member for Community, Councillor Bailey
The Cabinet Member for Place, Councillor Cockarill
The Cabinet Member for Regulatory, Councillor Kinnell
The Cabinet Member for Environment, Councillor Oliver
The Cabinet Member for Commercialisation, Councillor Quarterman

8. CHIEF EXECUTIVE’S REPORTS

9. MINUTES OF COMMITTEES

Note: *Members are allowed to put questions at Council without notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.*

Meeting	Date	Page Numbers	For Decision
Cabinet	2 Dec 2021	37-41	
Cabinet (draft)	6 Jan 2022	42-47	
Planning	8 Dec 2021	38-39	
Overview & Scrutiny	16 Nov 2021	29-34	
Overview & Scrutiny (draft)	14 Dec 2021	35-41	
Audit (draft)	7 Dec 2021	9-14	
Licensing (draft)	23 Nov 2021	4-6	

*The **Chairman** will ask if there are any questions on the minutes of each Committee in turn, and to whom the question is to be put. After questions have been asked on that Committee's minutes the Chairman of the relevant Committee will ask for a vote for any recommendations to Council contained in those minutes.*

10. COUNCIL TAX BASE 2022/23

To review the proposed Council Tax Base for 2022/23.

11. OUTSIDE BODIES – FEEDBACK FROM MEMBERS

To receive any feedback from Members who are representatives of the Council on an Outside Body.

NOTES:

Rules of Council:

When the Chairman asks, members must stop speaking at the time, and the Chairman may mute the microphone.

RULES OF DEBATE

No speeches until motion seconded

1. No speeches may be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.

Secunder's speech

2. When seconding a motion or amendment, the Member may reserve their speech until later in the debate.

Content and length of speeches

3. No speech may exceed three minutes without the permission of the Chairman.

When a Member may speak again

4. A Member who has spoken on a motion may not speak again whilst it is the subject of debate, except:

1. to speak once on an amendment moved by another Member

2. to move a further amendment if the motion has been amended
5. If the first speech was on an amendment moved by another Member, to speak on the main issue (whether or not the amendment on which they spoke was carried)
 1. in exercise of a right of reply
 2. on a point of order
 3. by way of personal explanation
 4. by way of a point of information.

Amendments to motions

6. An amendment to a motion must be relevant to the motion, **may not have the effect of being a direct negative to the motion itself**, and will either be:
 1. to refer the matter to an appropriate body or individual for consideration or reconsideration
 2. to leave out words
 3. to leave out words and insert or add others
 4. to insert or add words
7. Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.
8. If an amendment is not carried, other amendments to the original motion may be moved.
9. If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments may be moved.

Right of reply

10. The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote.
11. If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment but may not otherwise speak on it.
12. The mover of the amendment has no right of reply to the debate on his or her amendment.

Point of order

13. A Member may raise a point of order at any time whilst the specific item of business is under discussion. A point of order may only relate to an alleged breach of the Rules or the law. The Member must indicate the rule or law and the way in which he considers it has been broken.

Personal explanation

14. Members do not have an automatic right to reply simply because there are named in another Members speech. A Member may, however, make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the Member in the debate which may appear to have been misunderstood. The procedure should not be used as a way to continue or expand the Members' original speech but should focus solely on clarifying any misunderstanding.

Point of information

15. A Member may raise a point of information during another Members' speech. It is within the absolute discretion of the Chairman to decide to accept the information. It is also within the discretion of the speaker to accept or decline the information. During the raising of this point of information the time allowed to the speaker will be extended to include the point of information.